

## Terms and Conditions

### Definitions

These Terms and Conditions for delegates apply to every person registering and every person included in a registration (i.e. invited delegates) for the FTTH Conference 2018, to be held in Valencia, Spain from 13 – 15 February 2018 (FTTH Conference) and/or the Fibration Night on 14 February 2018, organised by the FTTH Council Europe ASBL (organiser). All references to a date or a deadline, mentioned in these terms and on other conference documents, refer to the Central European Time Zone (CET), if not marked otherwise.

### Conference registration

The delegate registration can be made online at the FTTH Conference website [www.ftthconference.eu](http://www.ftthconference.eu)

If you have any difficulties in completing the online registration, please contact: [conference@ftthcouncil.eu](mailto:conference@ftthcouncil.eu)

Only fully completed registrations will be accepted. If the full payment has not been received before the deadline indicated, the details entered during the registration process will stay in the system, however the due fee will be increased according to the later payment period (i.e. online and on-site registration payments made after 12 February 2018).

To be able to register as a student or academic, individuals must present proof of their enrolment or employment at a recognised university or college or an applicable programme (i.e. student ID, confirmation by head of department, etc.) by sending a copy of the proof to [conference@ftthcouncil.eu](mailto:conference@ftthcouncil.eu).

### Registration fee

The standard rate for registrations until 12 February 2018 is EUR 605 excl. VAT\* per person. The standard rate for registrations after 12 February 2018 is EUR 800 excl. VAT\* per person. The standard rate for one Fibration Night ticket is EUR 89 excl. VAT\* per ticket, if the ticket is bought together with the Conference ticket.

Any reduction codes are only valid until 12 February 2018!

Payment by credit card or PayPal will normally be confirmed without any delay, and the related invoice will be sent after receiving payment on the account. Please note that in the case of payment by wire transfer at least one full bank day must be expected to process the payment.

*\* The VAT of the hosting country is applicable!*

The registration fee covers attendance to all conference sessions and workshops, access to the exhibition hall, general catering, documentation and conference material as well as online access to the presentations after the FTTH Conference. The organiser cannot guarantee that a conference bag and other conference materials will be available for late registrations. All conference materials will be distributed on-site. If the maximum delegate capacity is reached, the organiser reserves the right to refuse additional registrations.

### Registration confirmation/receipt

A registration confirmation will be sent by email after the fully completed registration and payment approval. Delegates may be requested to present this registration confirmation/receipt at the registration desk as proof of their registration and payment.

## Methods of payment

Payments should be made in advance and in EURO (€) only, using a credit card, PayPal or by wire transfer. All bank fees and money transfer costs must be paid by the transmitter. Any negative balance will be collected on site. Indicate the pro-forma invoice number and the delegate's name as a reference on all bank transfers.

## Cancellation policy

Should a delegate or an invited delegate be unable to attend the FTTH Conference, a substitute delegate may be nominated by Thursday, 8 February 2018, without penalty. Requests for change of delegate can be made by e-mail to: [conference@ftthcouncil.eu](mailto:conference@ftthcouncil.eu)

## Cancellation of the FTTH Conference

In the event that the FTTH Conference or the Fibration Night cannot be held or is postponed due to events beyond the control of the organiser (force majeure) or due to events which are not attributable to wrongful intent or gross negligence of the organiser, the organiser cannot be held liable by delegates for any damages, costs, or losses incurred, such as transportation costs, accommodation costs, costs for additional orders, financial losses, etc.

Under these circumstances, the organiser reserves the right to either retain the entire registration fee and to credit it for a future conference, or to reimburse the delegate after deducting costs already incurred for the organisation of the FTTH Conference and which could not be recovered from third parties.

## Modification of the programme

The organiser reserves the right to modify the programme. No refunds can be granted in case of cancellation without notification of speakers or any of the FTTH Conference sessions due to unforeseen circumstances.

## Entry badge

The conference entry badge must be worn at all times during the FTTH Conference. Access to the conference venue will not be granted without the entry badge issued by the FTTH Conference organiser.

The Fibration Night wristband has to be collected at the Fibration Night desk in the entrance area of the Conference venue and has to be worn at all times during the Fibration Night party. Access to the Fibration Night will not be granted without the Fibration Night wristband.

## Letter of Invitation

Individuals requiring an official Letter of Invitation from the organiser can request one by contacting the organiser. To receive a Letter of Invitation, delegates must submit any necessary data (First and Second Name, passport number and any applicable discount code) by e-mail to: [conference@ftthcouncil.eu](mailto:conference@ftthcouncil.eu)

The Letter of Invitation does not financially obligate the organiser in any way. All expenses incurred in relation to the FTTH Conference, the registration and the attendance are the sole responsibility of the delegate.

## Visa Requirements

Citizens of EU member states do not require a visa to enter Spain. Generally, non-EU citizens need a short-stay Schengen visa for business trips to Spain, but there are exceptions. To see the list of countries whose citizens do/do not require visas, please check this website:

<http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/RequisitosDeEntrada.aspx>

For further information concerning entry requirements and residence in Spain, please contact a local Spanish embassy or consulate in the delegate's home country. Delegates can find further information at:

<https://www.schengenvisainfo.com/spain-visa/>

## Data protection

All delegates are required to register. The organiser will record delegate details in a secure database in order to produce a badge, generate statistics and to mail or email information to delegates on future conferences. Data will not be shared with any third parties.

The organiser hires professional photographers/videographers to capture images of the event. The organiser may edit and use these images for administrative and promotional activities in the ordinary course of its business. By attending the FTTH Conference and/or the Fibration Night, the delegate acknowledges and agrees that the organiser may use the delegate's image. Furthermore, other FTTH Conference or Fibration Night attendees may capture the delegate's image, in photo, video or streaming formats, which the organiser cannot control and for which the organiser disclaims all liability.

Delegates agree they will not promote their products or services to exhibitors while attending the FTTH Conference. Delegates found in breach of this rule may be asked to leave the FTTH Conference immediately and be refused entry to future conferences.

Delegates agree they will not take photographs or videos inside the venue without prior consent from the exhibitor or the organiser. Delegates found in breach of this rule may be asked to leave the FTTH Conference immediately and be refused entry to future conferences.

*The organiser does not take any responsibility for emails sent by third parties.*

## Disclaimer and Waiver

All delegates confirm, acknowledge and agree as follows:

The FTTH Conference, organised by the FTTH Council Europe, is the biggest FTTH related conference in the world. It is recognized as the main networking location for everyone interested in the topic of fibre access networks.

Any investment or purchase decisions made by the delegates are theirs alone and such decision would in no way be influenced by any prior relationship or dealing with the organiser or any of its officers, directors, employees or representatives.

The information presented at the FTTH Conference is intended for a general audience and does not purport to be, nor should it be construed as, specific advice tailored to any individual.

Delegates acknowledge that neither the organiser nor the hosting venue will be responsible for any loss or damage to the property (including personal property such as bags, money or other personal items) brought to or purchased at the FTTH Conference by the delegates or their invited delegates.

Delegates will be liable for any loss or damage they cause at the FTTH Conference.

Delegates must ensure that their invited delegates act in an orderly manner when attending the FTTH Conference. We may refuse entry or evict the delegate and/or any of their invited delegates if any of them are behaving in a disorderly, offensive or inappropriate manner.

The organiser cares about the environment and community. Please be respectful and place any litter in the bins provided around the venue.

The delegate agrees to hold the organiser and its speakers completely free from any liability resulting from the delegate's attempts to use the strategies that are presented. The organiser assumes no responsibility for

the accuracy or appropriateness of any information provided at the FTTH Conference by any speaker.

If any provision in the Terms and Conditions, whether in full or in part, is held to be invalid or unenforceable, all other remaining provisions (in full or in part) shall continue to be valid and enforceable. The Terms and Conditions shall be subject to Belgian law and the non-exclusive jurisdiction of the Belgian Courts.